

**Monadnock Regional School District
Policy Committee Meeting Minutes
October 2, 2019 6:30pm
MRSD SAU Conference Room, Swanzey, NH**

Members Present: Scott Peters, Kristen Noonan and Winston Wright.

Also Present: L. Aivaliotis, recording secretary

1. **Public Comments:** There were no public comments.
2. **Approval of Minutes (8/29/19)** The minutes were not available.
3. **Review meeting with BoardDocs / Diligent Brands**
4. **Policy Log / Status Review**
 - a. **Pending First Read (Board Level)** (3)
 - b. **Pending Second Read (Board Level)** (6)
 - c. **Under Construction (with Committee)** (13)
 - i. **Referred to Administration**
 - First Aid & Safety Drills** (5 policies referred on 8.14.19)
 - GBEBD - Employees Use of Social Media** (referred on 8.14.19)
 - GCI - Professional Staff Development:** S. Peters explained L. Witte came back with recommendations. This policy was last updated in 1999. She would suggest the NHSBA sample policy but with many red lines. Those areas pertain to lodging and travel which is not necessary. **MOTION:** S. Peters **MOVED** to update the NHSBA Policy GCI with the revisions recommended by the Superintendent and to present to the full Board as a first read. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - GCOC - Evaluation of Administrative Staff** (referred on 10.3.18)
 - IA - Instructional Goals** (referred on 4.3.19)
 - Community Relations Goals & Objectives** (3 policies referred on 4.3.19)
 - TBD - Drug/Alcohol testing for Van Drivers (employees)** (referred on 3.5.19)
 - d. **Referrals From Administration or Board** (0)
 - e. **Referrals from State/Fed/NHSBA/DOE** (7)
 - i. **Book A: Foundations and Basic Commitments** (0)
 - ii. **Book B: Board Governance** (3)
 - BEDD, BEDDA, & BEDD-R - Board Meeting – Rules of Procedure & Order**
 - lii. **Book C: General School Administration:** (0)

iv. **Book D: Fiscal Management: (0)**

v. **Book E: Support Services: (0)**

vi. **Book G: Personnel (4)**

1. **GBCD/GBCD-R- Criminal History Records Check/Background**

Investigation: S. Peters explained Policy GBCD was last updated in 2008. He said in the NHSBA Policy GBCD the District will do a background check on a person hired for contracted services. The committee reviewed the NHSBA policy and the District policy. The committee would like to refer this policy to the administration.

MOTION: K. Noonan **MOVED** to refer policy GBCD to the administration. **SECOND:** S. Peters. **DISCUSSION:** The committee would like to add a friendly amendment and also refer Policy GBCD-R to the administration. **VOTE:** Unanimous for those present. **Motion passes.**

2. **GBEB-Educator's Code of Ethics: MOTION:** K. Noonan **MOVED**

to upgrade GBEB to the current NHSBA sample policy with a new title to forward to the full Board for a first read. **SECOND:** S. Peters **DISCUSSION:** It was explained the new policy will move away from an itemized list and instead use points from the NH DOE code of conduct as our standard (**link will be included in the policy**) This will now cover all employees not just educators. **VOTE:** Unanimous for those present. **Motion passes.**

3. **GBEAB-Mandatory Code of Conduct Reporting-All**

Employees: S. Peters explained this is a new policy which came out in July. The committee would like the blank in paragraph 2 in section B to be filled in with the HR Director. This will mean any alleged misconduct by the Superintendent will be reported to the HR Director. **MOTION:** K. Noonan **MOVED** to adopt Policy GBEAB, a new policy from the NHSBA and to forward it to the full Board as a first read. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion.**

vii. **Book I: Instruction (0)**

viii. **Book J: Students (9)**

JEBA - Early Entrance Into Kindergarten: This is a new policy from the NHSBA. The assessment for the student should be from a professional not appealed to the School Board. The committee would like to have J. Rathbun review the policy. **MOTION:** S. Peters **MOVED** to refer Policy JEBA to J. Rathbun. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

JFABD - Education of Homeless Children and

Unaccompanied Youth: MOTION: S. Peters **MOVED** to update Policy JFABD with the NHSBA sample and forward it to the full Board as a first read. **SECOND:** K. Noonan **VOTE:** Unanimous for those present. **Motion passes.**

JFABE - Education of Children in Foster Care: MOTION: K. Noonan **MOVED** to adopt the NHSBA sample Policy JFABE as presented and forward to the full Board as a first read. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

JLF - Reporting Child Abuse or Neglect: MOTION: S. Peters **MOVED** to update Policy JLF as presented by the NHSBA and to forward to the full Board as a first read. **SECOND:** K. Noonan.

DISCUSSION: This will update and align the policy closer with RSA 169-C specifically the role of the principal, reference DOE code of conduct and required annual training. **VOTE:** Unanimous for those present. **Motion passes.**

JLCC - Head Lice / Pediculosis: S. Peters said this policy was recommended by the nurses. **MOTION:** S. Peters **MOVED** the committee reviewed Policy JLCC with no changes. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

JIA- Student Due Process

JICD - Student Discipline and Due Process

JICDAA - Employee – Student Relations

JIHD - Student Interviews and Interrogations

iii. **Book K: School-Community-Home Relations (0)**

- a. **Backlog - In Queue** (24) The committee reviewed the backlog. S. Peters asked if the committee should meet more often or do something more aggressively to push through the policies.

1. **Agenda for Next Meeting - October 22, 2019 6:00 PM and November 6th, 2019, 6:30 SAU Conference Room**
2. **Public Comments-**There were no public comments.

Respectfully submitted,

Laura L. Aivaliotis
Recording secretary